

**Sunrise UMC
Building Committee Meeting
Minutes for 12/14/08**

Larry Nichols opened the meeting with a prayer.
Attendance sheet was passed round. Attendees introduced themselves.

The process was discussed.

1. Review and modify needs and ministry requirements.
2. Assess current facility and make recommendations
 - a. Use of space
 - b. Adequacy of HVAC, electric, etc – present and future
 - c. Appearance – welcome feel, lighting, landscaping, parking, etc
3. Determine Design-Build vs. Design-Bid Build
4. Establish criteria for invitations for design partner, invite, review and select
5. Conceptual design and cost estimate
6. Analyze and recommend timeline for beginning construction based upon growth estimate, availability of funds, needs, etc.
7. Oversee construction

Four different teams were established and attendees signed up for various teams. These teams are Woodmen Facility Needs and Ministry Evaluation Team, Architect/Builder Evaluation Team, Cook Acquisition Evaluation Team, and Church Community and Staff Liaison Communications Team. There will be a Requirements Oversight Team composed of the team leaders. A financial team will be established later when appropriate. Subsequently, the Building Committee Teams were changed to five teams as the Woodmen evaluations were divided into Needs and Ministry Evaluation Team, and Facility Evaluation Team

Larry Nichols and Hank Poburka recently met with Cook Communications. Cook is open to a new financing arrangement, but further discussions are needed.

The difference between a Design-Build Process and Design-Bid-Build Process were discussed.

In the Design-Bid-Build Process, the architect designs the building, then it is put out to bid. The most cost effective builder wins the bid to build the church. The down side to this process is there may not be as many cost savings as there might be from the other process. The architect does not always know the cost impacts of the design.

For a Design-Build Process the architect and builder are on the same team from the start. This process allows the builder to be involved from the beginning and can offer additional financial savings in value engineering. A strong church team would be needed for this type of process to be successful.

The Architect/Builder Evaluation Team will help determine which process best fits our needs.

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As we proceed we need to know the following requirements:

1. What are our needs and where we are going
2. We need to have a concept of our needs for the next 5-10-15 years
3. Needs to be designed to enhance the ministry & have flexibility

The emphasis on new churches in the last 4-5 years has the following components:

1. Major facility for youth and children; children can be a key synergy to draw in others (i.e. via productions it brings in grandparents, neighbors, etc.)
2. Large congregating area for coffee and fellowship
3. Security, especially as it relates to the kids
4. Flexible worship centers to accommodate various productions
5. Multiple worship areas
6. Other ideas – open 24/7, after school activities, new mother support, café, sports

Next steps – meeting in January with team leaders to set group timelines.

The meeting ended in prayer and was adjourned.