

**Sunrise UMC  
Building Committee Meeting  
Minutes for 8/23/09**

Larry Nichols opened the meeting with a prayer.  
Attendance sign in was passed around.  
Minutes for prior two meetings were provided.  
The following updates were provided:

**Woodmen Facility Assessment Team**

On Wednesday the Team met with Long to wrap up the energy audit. The mission of the group is to implement the items recommended that provide the biggest impact towards reducing/eliminating the demand charges. **The Team recommended to the Building Committee the following items: The lighting recommendation by Long be implemented (at an estimated cost of \$11,000 and 2.7 year payback). That the VFD recommendation be implemented for 6 of the 13 VFDs and related controls as appropriate (at an estimated cost of \$109,000 and 5.2 year payback). It was also recommended that the Woodmen Facility Assessment Team of the Building Committee be responsible for these implementations. A motion was made and seconded. There was additional discussion. It was unanimously approved to accept the Team's recommendations. The Building Committee will take these recommendations to Church Council for approval.**

**Builder/Architect Assessment Team**

The Team identified five goals to evaluate the project delivery method as follows -

1. For the process selected to allow for SUMC to maintain control/management
2. For the process selected to allow for flexibility
3. For the process selected to allow for a guaranteed maximum price (GMP)
4. For the process to allow for builder input on the front end (to accommodate value engineering)
5. For the process to allow for Transparency

The Team didn't feel any method fit our needs and is recommending a hybrid method called Negotiated Team Approach. It takes the best of all three methods and fosters team relationship. This process would first hire an architect to update the design, then hire general contractor (GC) to provide very preliminary cost estimates and allow for value engineering. It was discussed that under this method the Church would designate 3 individuals from SUMC to be direct oversight contacts with the builders/architects. A very tentative time line was provided with the following key milestones – selection of architect by the end of October, update of design done by early spring, selection of GC in early spring, finalize master plan by summer. This will allow for 3-6 months to refine needs to incorporate into design with input from GC.

**The Team recommended that the Negotiated Team Approach be used for the SUMC Woodmen campus building project. It was also recommended that the Architect/Builder Assessment Team of the Building Committee be responsible for the implantation and execution of this process. The Team is ready to move forward to identify and select potential architects and general contractors and would like authorization to do so. A motion was made and seconded. There was additional discussion. It was unanimously approved to accept the Team's recommendation request for authorization to move forward. The Building committee will take these recommendations to Church Council for approval.**

**Sunrise UMC – Building Meeting Minutes**  
**For 8/23/09 Page 2**

**Ministry Needs Team**

Baseline assessments have been done for the major ministries.

**Cook Acquisition/Re-fi Team**

Nothing new to report

**Communications Team**

The Team provided an update on scheduling for groups and passed around a schedule for sign ups. If any groups have not been contacted and would like to schedule a presentation they can call the Church and leave the group point of contact info &/or contact Roxanne Shouse or John Duty. Group presentations will consist of a video, question/answers and detailed handout to take home. The presenters need to get the video, handouts and blank group report to take. The blank group report will be used to help ensure we have enough RLC staff to handle the interest. Brochures and detailed handout/fact sheet were passed around for review. These will go to print this week.

It was encouraging that today was kick-off Sunday and we have already generated a large interest to provide presentations to groups and interest from other UMC's. A thank you letter written to Bruce and Larry was also shared.

The meeting was closed in prayer.

The next meeting is scheduled for Sunday, Nov 8 at 11:45.